

**Council for the Advancement of  
Native Development Officers**

**Financial Statements**

**March 31, 2008**

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# Council for the Advancement of Native Development Officers

## Financial Statements

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March 31, 2008	Page
<b>Management's Responsibility for Financial Reporting</b>	3
<b>Auditors' Report</b>	4
<b>Financial Statements</b>	
Statement of Financial Position	5
Statement of Equity in Operating Fund	6
Statement of Equity in Capital Assets	6
Statement of Equity in Scholarship Fund	6
Summary Statement of Revenue and Expenditures	7
Statement of Cash Flows	8
Notes to Financial Statements	9 - 11
<b>Statements of Revenue and Expenditures by Program</b>	
Operations Program	12
Certification Program	13
HRSDC Guidebook Program	14
Annual Conference Program	15

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# Council for the Advancement of Native Development Officers

## Management's Responsibility for Financial Reporting

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March 31, 2008

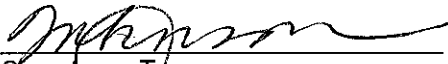
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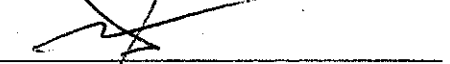
The accompanying financial statements are the responsibility of management. The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for local governments established by the Canadian Institute of Chartered Accountants and necessarily include estimates which are based on management's best judgements.

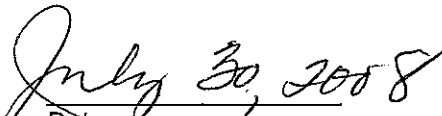
Management is also responsible for implementing and maintaining a system of internal controls designed to give reasonable assurance that transactions are appropriately authorized, assets are safeguarded from loss and financial records are properly maintained to provide reliable information for the preparation of financial statements.

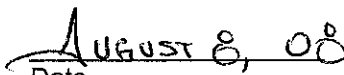
The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control. The financial statements have been reviewed and approved by Board of Directors

MacKay LLP, an independent firm of Chartered Accountants, has been engaged to examine the financial statements in accordance with Canadian generally accepted auditing standards. Their report stating the scope of their examination and opinion on the financial statements, follows.

  
Secretary - Treasurer

  
Executive Director

  
Date

  
Date

**CHARTERED  
ACCOUNTANTS**

**MacKay LLP**

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10010 - 106 Street  
Edmonton, Alberta T5J 3L8  
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**mackay.ca**

**Auditors' Report**

**To the Members of  
Council for the Advancement of Native Development Officers**

We have audited the statement of financial position of the Council for the Advancement of Native Development Officers as at March 31, 2008 and the statements of revenue and expenditures, net assets and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

As with many non-profit organizations, the Council for the Advancement of Native Development Officers received donations and sponsorships, the completeness of which cannot be established due to the nature of donated revenue.

In our opinion, except for the effect of adjustments, if any, had we been able to satisfy ourselves concerning the completeness of donated revenue as disclosed in the preceding paragraphs, these financial statements present fairly, in all material respects, the financial position of the Council for the Advancement of Native Development Officers as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*MACKAY LLP*

**Edmonton, Canada  
May 30, 2008**

**Chartered Accountants**

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## Council for the Advancement of Native Development Officers

### Statement of Financial Position

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March 31, <b>Assets</b>	2008	2007
<b>Current assets</b>		
Cash	\$ 136,988	\$ 116,977
Accounts receivable (Note 3)	100,415	161,996
Inventory	15,000	14,749
Prepaid expenses	14,605	14,217
	<hr/>	<hr/>
	267,008	307,939
<b>Capital assets</b>		
Capital assets (Note 5)	45,801	76,609
Due from related party (Note 4)	11,035	-
	<hr/>	<hr/>
	56,836	76,609
	<hr/>	<hr/>
	\$ 323,844	\$ 384,548

### Liabilities

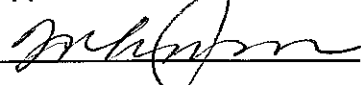
<b>Current liabilities</b>		
Accounts payable	\$ 105,395	\$ 98,575
Deferred revenue	9,809	-
Current portion of long term debt (Note 6)	2,920	2,724
	<hr/>	<hr/>
	118,124	101,299
Long-term debt (Note 6)	3,959	6,879
	<hr/>	<hr/>
	122,083	108,178


### Net Assets

Equity in Operating Fund	162,840	193,466
Equity in Capital Assets	38,921	67,006
Equity in Scholarship Fund	-	15,898
	<hr/>	<hr/>
	201,761	276,370
	<hr/>	<hr/>
	\$ 323,844	\$ 384,548

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Approved on behalf of the Council for the Advancement of

 Secretary - Treasurer

 Executive Director

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## Council for the Advancement of Native Development Officers

### Statement of Equity in Operating Fund

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For the year ended March 31,	2008	2007
Balance, beginning of year	\$ 193,466	\$ 177,075
Excess (deficiency) of revenue over expenditures	(58,711)	39,282
Transfer to equity in capital assets	28,085	25,522
Transfer to HRSDC Guidebook Fund	-	(32,515)
Transfer to Scholarship Fund	-	(15,898)
<b>Balance, end of year</b>	<b>\$ 162,840</b>	<b>\$ 193,466</b>

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### Statement of Equity in Capital Assets

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For the year ended March 31,	2008	2007
Balance, beginning of year	\$ 67,006	\$ 92,528
<b>Additions:</b>		
Net dispositions	(12,593)	6,593
Principal repayment of long-term debt	2,723	2,549
Total additions	(9,870)	9,142
<b>Deductions:</b>		
Amortization of capital assets	(18,215)	(34,664)
<b>Balance, end of year</b>	<b>\$ 38,921</b>	<b>\$ 67,006</b>

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### Statement of Equity in Scholarship Fund

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For the year ended March 31,	2008	2007
Balance, beginning of year	\$ 15,898	\$ 15,898
<b>Deductions:</b>		
Transfer to National Indigenous Economic Education Fund	(15,898)	-
<b>Balance, end of year</b>	<b>\$ -</b>	<b>\$ 15,898</b>

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## Council for the Advancement of Native Development Officers

### Summary Statement of Revenue and Expenditures

For the year ended March 31	2008	2007
<b>Revenue</b>		
Indian and Northern Affairs Canada	\$ 591,356	\$ 871,284
Conference registration and events	125,659	98,808
Administrative costs recovered	84,122	39,633
Corporate sponsorship	81,700	87,200
Wage recovery	39,341	24,083
In kind contributions	28,800	53,000
Other government sources	28,026	45,612
Aboriginal Business Canada	20,000	25,000
Memberships	16,890	30,545
Guidebook sales	11,198	44,826
HRSDC	8,833	88,798
Journal	9,268	4,550
Resource library	1,301	2,162
Program administration and transcript fee	156	2,916
Scholarship	-	15,898
	<b>1,046,650</b>	<b>1,434,315</b>
<b>Expenditures</b>		
Accounting and legal	16,444	16,752
Accreditation process	3,368	15,322
Advertising and promotions	22,684	52,227
Amortization	18,215	34,664
Bad debts (recovery)	(4,995)	4,756
Computer and website	16,715	13,277
Conferences and events	84,490	76,356
Consulting fees	46,687	79,951
Equipment and rental	5,440	10,361
In kind expenses	28,800	53,000
Insurance	3,195	3,041
Interest and bank charges	7,651	5,317
Internet	9,129	10,528
Journal	1,316	4,249
Loss on disposal of capital assets	14,275	-
Meeting facilities	10,199	8,467
Memberships	3,366	3,270
National Aboriginal Organizations	-	12,520
Office and administration	238,539	168,013
Postage and courier	17,917	15,261
Regional sessions and training workshops	4,121	64,444
Research	-	2,500
Resource Library and educational materials	648	541
Telephone	10,667	11,223
Translation	5,109	43,395
Travel	131,343	163,614
Wages and benefits	410,038	521,984
	<b>1,105,361</b>	<b>1,395,033</b>
<b>Excess (deficiency) of revenue over expenditures</b>	<b>\$ (58,711)</b>	<b>\$ 39,282</b>

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## Council for the Advancement of Native Development Officers

### Statement of Cash Flows

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For the year ended March 31,	2008	2007
<b>Cash flows from</b>		
<b>Operating activities</b>		
Excess (deficiency) of revenue over expenditures	\$ (58,711)	\$ 39,282
Items not affecting cash		
Amortization	18,215	34,664
Loss on disposal of capital assets	14,275	-
	(26,221)	73,946
Change in non-cash operating working capital		
Accounts receivable	61,581	(12,046)
Inventory	(251)	1,322
Prepaid expenses	(388)	(843)
Accounts payable	6,820	(8,393)
Deferred revenue	9,809	(20,829)
	51,350	33,157
<b>Financing activities</b>		
Repayment of long term debt	(2,724)	(2,549)
<b>Investing activities</b>		
Capital asset additions	(1,631)	(6,593)
Due from related party	(11,035)	-
Transfer of Scholarship Fund to related party	(15,949)	-
	(28,615)	(6,593)
<b>Increase in cash</b>	<b>20,011</b>	<b>24,015</b>
<b>Cash, beginning of year</b>	<b>116,977</b>	<b>92,962</b>
<b>Cash, end of year</b>	<b>\$ 136,988</b>	<b>\$ 116,977</b>

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## Council for the Advancement of Native Development Officers

### Notes to Financial Statements

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March 31, 2008

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#### 6. Long-term Debt

	2008	2007
Peace Hills Trust loan repayable in monthly payments of \$276 including interest of 7%. Secured by collateral assignment over funds held all deposit in the Peace Hills Trust general operating account, due January 2011.	\$ 6,879	\$ 9,603
Less: Current portion	(2,920)	(2,724)
	<u>\$ 3,959</u>	<u>\$ 6,879</u>

Principal portion of long-term debt due within the next five years:

2009	\$ 2,920
2010	3,131
2011	828
	<u>\$ 6,879</u>

#### 7. Commitments

CANDO has entered into a 5 year lease expiring October 2009. Annual lease commitments for 2009 and 2010 will be \$35,420 and \$20,662 respectively.

Certain of the comparative amounts have been reclassified to conform with the presentation adopted in the current year.

#### 8. Economic Dependence

CANDO receives a significant portion of its revenue from the Federal Government of Canada. The ability of the Organization to continue operations is dependent upon the Government of Canada's continued financial commitment.

#### 9. Comparative Amounts

The financial statements for the year ended March 31, 2007 were reported on by another firm of Chartered Accountants, who issued an unqualified opinion in their report dated May 8, 2007.

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## Council for the Advancement of Native Development Officers

### Operations Program

### Statement of Revenue and Expenditures

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For the year ended March 31	2008	2007
<b>Revenue</b>		
Indian and Northern Affairs Canada	\$ 576,356	\$ 846,284
Administrative costs recovered	84,122	39,633
Wage recovery	39,341	24,083
Memberships	16,890	30,545
In kind contributions	14,800	29,400
Journal	9,268	4,550
Other government sources	5,976	8,612
Resource library	1,301	2,162
HRSDC	4,088	-
Scholarship	-	15,898
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	752,142	1,001,167
<b>Expenditures</b>		
Accounting and legal	16,444	16,752
Accreditation process	3,368	15,322
Advertising and promotions	9,073	16,956
Amortization	18,215	33,675
Bad debt (recovery)	(4,995)	6,057
Computer	14,482	12,016
Consulting fees	15,983	22,589
Equipment	5,440	10,361
In kind expenses	14,800	29,400
Insurance	3,195	3,041
Interest and bank charges	7,436	5,189
Internet	9,129	10,528
Journal	1,316	4,249
Loss on disposal of capital assets	14,275	-
Meeting facilities	10,199	3,687
Memberships	3,366	3,270
National Aboriginal Organizations	-	12,520
Office and administration	159,199	88,411
Postage, courier	17,917	15,261
Regional sessions	4,121	64,444
Research	-	2,500
Resource Library	648	541
Telephone	10,667	10,673
Translation	823	5,711
Travel	74,034	102,358
Wages and benefits	401,657	501,326
	<hr/>	<hr/>
	810,792	996,837
<b>Excess (deficiency) of revenue over expenditures</b>	\$ (58,650)	\$ 4,330

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## Council for the Advancement of Native Development Officers

### Certification Program

### Statement of Revenue and Expenditures

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For the year ended March 31	2008	2007
<b>Revenue</b>		
Conference registration and events	\$ 25	\$ -
Program administration and transcript fee	156	2,916
In kind contributions	-	1,200
	<hr/>	<hr/>
	181	4,116
<b>Expenditures</b>		
Advertising and promotions	129	-
Bad debt	-	191
In kind expenses	-	1,200
Wages and benefits	743	-
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	872	1,391
<b>Excess (deficiency) of revenue over expenditures</b>	\$ (691)	\$ 2,725

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## Council for the Advancement of Native Development Officers

### HRSDC Guidebook Program Statement of Revenue and Expenditures

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For the year ended March 31	2008	2007
<b>Revenue</b>		
Guidebook sales	\$ 11,198	\$ 44,826
HRSDC	4,745	88,798
Other government sources	1,500	6,000
Conference registration and events	11	-
	<hr/>	<hr/>
	17,454	139,624
<b>Expenditures</b>		
Consulting fees	-	34,520
Interest and bank charges	71	-
Office and administration	8,005	21,283
Telephone and utilities	-	153
Translation	4,286	37,684
Wages and benefits	369	13,469
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	12,731	107,109
<b>Excess of revenue over expenditures</b>	\$ 4,723	\$ 32,515

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## Council for the Advancement of Native Development Officers

### Annual Conference Program Statement of Revenue and Expenditures

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For the year ended March 31	2008	2007
<b>Revenue</b>		
Conference registration and events	\$ 125,623	\$ 98,808
Corporate sponsorship	81,700	87,200
Other government sources	20,550	31,000
Aboriginal Business Canada	20,000	25,000
Indian and Northern Affairs Canada	15,000	25,000
In kind contributions	14,000	22,400
	<b>276,873</b>	<b>289,408</b>
<b>Expenditures</b>		
Advertising and promotions	13,482	35,271
Amortization	-	989
Bad debt (recovery)	-	(1,492)
Computer	2,233	1,261
Conferences and events	84,490	76,356
Consulting fees	30,704	22,842
In kind expenses	14,000	22,400
Interest and bank charges	148	132
Meeting facilities	-	4,780
Office and administration	71,331	58,315
Telephone and utilities	-	397
Travel and accommodations	57,309	61,256
Wages and benefits	7,269	7,189
	<b>280,966</b>	<b>289,696</b>
<b>Deficiency of revenue over expenditures</b>	<b>\$ (4,093)</b>	<b>\$ (288)</b>

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# Council for the Advancement of Native Development Officers

## Notes to Financial Statements

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March 31, 2008

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### 1. Operations

The Council for the Advancement of Native Development Officers ("CANDO") is an apolitical Not-for-Profit Society incorporated under the Canada Corporations Act. It supports community economic development through the provision of services to Economic Development Officers ("EDO") and through the promotion, education and training opportunities.

CANDO's vision is that all economic development officers who work for Aboriginal communities and organizations have access to: the information they need; the training they desire; and the opportunities to network and serve their constituents in the area of economic development.

CANDO is registered as a not-for-profit organization under the Income Tax Act and as such, is exempt from income taxes. Consequently, no provision for income taxes are made in these financial statements

### 2. Basis of Presentation and Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles for local government entities, as defined in the CICA Public Sector Accounting and Auditing Handbook, which encompasses the following principles:

#### (a) Capital assets

Capital assets are recorded at cost and, amortized at rates and methods to amortize the cost over their useful lives.

#### (b) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined by the first-in first-out method.

#### (c) Revenue Recognition

CANDO follows the deferral method of accounting for contributions. Revenue is recognized as it becomes available under the terms of the applicable funding agreement. Funding received under the funding agreement which relates to a subsequent fiscal period is reflected as deferred revenue in the year of receipt and classified as such on the Statement of Financial Position.

#### (d) Financial Instruments

All significant financial assets, financial liabilities and equity instruments of the entity are either recognized or disclosed in the financial statements together with other information relevant for making a reasonable assessment of future cash flows, interest rate risk and credit risk.

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## Council for the Advancement of Native Development Officers

### Notes to Financial Statements

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March 31, 2008

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#### 2. Basis of Presentation and Significant Accounting Policies (continued)

##### (e) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Included in revenue and expenses are contributions in kind. Management has estimated the value of the contributions in kind based upon their value to the organization.

#### 3. Accounts Receivable

	2008	2007
Holdbacks receivables - INAC	\$ 59,136	\$ 96,006
Trade accounts receivable	42,279	71,985
Allowance for doubtful accounts	(1,000)	(5,995)
	<hr/>	<hr/>
	\$ 100,415	\$ 161,996

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#### 4. Due from related party

CANDO is related to the National Indigenous Economic Education Fund ("NIEEF"), as the Executive Committee of CANDO is the Board of Directors of NIEEF. During the year, NIEEF paid \$67,380 to CANDO for various programs and CANDO paid \$15,983 to NIEEF as a contribution. These transactions are in the normal course of business and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

At March 31, 2008, NIEEF owed CANDO \$11,035. The amount is unsecured, non-interest bearing and has no specific terms of repayment.

#### 5. Capital Assets

			2008		2007
	Rate	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer equipment	33%	\$ 177,133	\$ 149,441	\$ 27,692	\$ 53,510
Furniture and equipment	20%	82,555	66,353	16,202	20,253
Website design	3 yr SL	8,537	6,630	1,907	2,846
		<hr/>	<hr/>	<hr/>	<hr/>
		\$ 268,225	\$ 222,424	\$ 45,801	\$ 76,609

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